



NOTICE OF EXTRAORDINARY GENERAL MEETING BYCO PETROLEUM PAKISTAN LIMITED

Notice is hereby given to all the members of Byco Petroleum Pakistan Limited (the "Company") that an Extraordinary General Meeting ("Meeting") of the Company is scheduled to be held on Monday, 26th April 2021 at Karachi at 11:00 am to transact the following businesses:

ORDINARY BUSINESS:

1. To confirm the minutes of 26th Annual General Meeting of the Company held on 22nd October 2020.

SPECIAL BUSINESS:

2. To consider and, if deemed fit, pass with or without modification, the following special resolutions:

RESOLVED THAT the name of the Company be changed from 'Byco Petroleum Pakistan Limited' to 'Cinergyco PK Limited'.

FURTHER RESOLVED THAT the Memorandum of Association of the Company be amended / altered as may be required or expedient to give effect to the spirit and intent of the foregoing resolution, and for this purpose Clause I of the Memorandum of Association of the Company be substituted with the following:

I. The name of the Company is "**CINERGYCO PK LIMITED**".

FURTHER RESOLVED THAT the Articles of Association of the Company be amended so as to change the name of the Company wherever appearing from Byco Petroleum Pakistan Limited to Cinergyco PK Limited."

(Statement under Section 134(3) of the Companies Act, 2017, is annexed with the notice being dispatched to the members.)

3. To transact any other business with the permission of the Chair.

Please note that due to the current situation caused by COVID-19 pandemic, members shall be entitled to attend the Meeting through video conference facility managed by the Company as per the instructions given in the notes section.

By Order of the Board

Majid Muqtadir
Company Secretary

31st March 2021
Karachi

NOTES:

Closure of Share Transfer Books

The register of members and the share transfer books of the Company will remain closed from Tuesday, 20th April 2021 until Monday, 26th April 2021 (both days inclusive).

Participation in the Meeting

Individuals should be account holder(s) or sub-account holder(s) and their registration details should be uploaded according to CDC regulations. Unless provided earlier, corporate entities must produce a certified copy of a resolution of their Board of Directors or a Power of Attorney, bearing the specimen signature of the attorney.

Due to the current COVID-19 situation, the Meeting proceedings shall be held via video conference facility only. Members interested in participating in the meeting are requested to share below information at company.secretary@byco.com.pk for their appointment and proxy's verification by or before Friday, 23rd April 2021. In order to attend the Meeting through video conference facility, the members are requested to get themselves registered as per the below format:

Full Name	Folio / CDC No.	CNIC Number	Registered Email Address	Cell number

Video conference link details and login credentials will be shared with those members whose registered emails containing all the particulars are received on or before Friday, 23rd April 2021. Members can also provide their comments and questions for the agenda items of the Meeting at company.secretary@byco.com.pk or at the registered address of the Company on or before Friday, 23rd April 2021.

For Appointing Proxies

A member entitled to attend and vote may appoint another member as proxy to attend and vote on his / her behalf, however, for the purpose of E-Voting a non-member may also be appointed and act as proxy. Proxies must be received at the registered office of the Company not less than 48 hours before the time for holding the Meeting. A form of proxy is available at the Company's website www.byco.com.pk.

The proxy form must be attested by two persons whose names, addresses and CNIC numbers must be specified therein. Attested copies of the CNIC or passport of the beneficial owner and the proxy must be provided along with the form of proxy.

Submission of CNIC Copies

A list of members who have not submitted copies of their CNICs can be viewed at the Company's website www.byco.com.pk.

The Notice of Meeting has been placed at the Company's website www.byco.com.pk in addition to its dispatch to the members.